

Youth in Agency Custody – Request to Obtain Driver's License
COVER SHEET/CHECKLIST OVERVIEW – Form A

Youth's Name	DOB	Case ID
<p>Youth Request Form – Form B</p> <p><input type="checkbox"/> Completed, signed and included in this packet</p> <p>Foster Parent, Foster Care Caseworker/Supervisor or Other Caregiver Statement - Form C</p> <p><input type="checkbox"/> Completed, signed and included in this packet</p> <p>Worker of Record and/or Independent Living Caseworker/Supervisory Review - Form D</p> <p><input type="checkbox"/> Completed, signed and included in this packet</p>		

Request approved by:

WOR Manager Signature Date

Placement Manager Signature Date

Independent Living Manager Signature Date

Process:

1. Youth completes *Youth Request Form - Form B* and then submits to worker of record or Independent Living support caseworker.
2. Copy of youth's completed form is given to the caregiver for review and completion of *Foster Parent, Foster Care Caseworker/Supervisor or Other Caregiver Statement - Form C*. After this is completed, Foster Care caseworker and supervisor review and sign form, if accurate. Form is then turned in to worker of record.
3. Youth's worker of record and/or Independent Living support caseworker completes their form after reviewing information submitted by both, the youth and the caregiver.
4. Packet is then submitted to managers for approval/denial.
5. Youth and caregiver are informed of decision.